

Cherie Rose

Career highlights

- 20 years' employment in various IT capacities at the Reserve Bank of Australia
- Represented the Reserve Bank of Australia to private sector and government organisations
- Development of a Project Management and Time recording system
- Elected to the Committee of the SAS User's Group which organised the 1988 Australian SAS User's Group Conference

IT design project highlights

- PC client/server applications written in Delphi with either Microsoft Access or Paradox databases
- Selection and implementation of an Inventory package
- Development of a system to cater for receipt of time series data

Technical skills

- Programming, system and data analysis, systems design and implementation, project management, writing and presenting training courses, writing user documentation and supporting a Microsoft suite of products.
- Mainframe and personal computer platforms; Banyan/Vines and LAN Server; Operating Systems: MVS, DOS
- Languages: Natural, Visual Basic, Word Basic, ObjectPAL, Delphi, JavaScript, VBScript, Perl
- Databases: ADABAS, Paradox, Microsoft Access
- Software: Microsoft Word, Microsoft Excel, Microsoft Project, Microsoft Access, Eudora Pro, Microsoft Outlook, Pagemaker, Photoshop, ABC Flowchart, Paradox for Windows, Borland Delphi 4

Training

1983	Supervisors Course	RBA
1984	Effective Writing Course	RBA
1987	Skills for Trainers' Workshop	Eric Barbour Associates
	Advanced Skills for Trainers' Workshop	Eric Barbour Associates
	Effective User Documentation	MTE
1988	Personal Development Course	RBA

Programming, Analysis and Design

1987	SAS Macro Language Course	SAS Software Pty Ltd
	SAS/AF for Application Programmers	SAS Software Pty Ltd
	Natural Applications Programming	SPL (Aust) Pty Ltd
1988	Basic Systems Analysis & Design Course	ACS University of NSW
	Business Systems Analysis	DP Education Pty Ltd
1989	Advanced Systems Analysis and Design	ACS University of NSW
	C Programming Language Course	CBT
	Information Systems Analysis	Rob Thomsett
1992	Paradox 3.5 Course	Citidata
	Managing Projects	MTE
	PMW : Multiple Projects	PMW
1994	Microsoft Visual Basics	ASPECT
1995	Programming in Delphi	Object Orientated Training
1998	Introduction to Photoshop	ZD University
1998	VBScript	ZD University
1998	JavaScript	ZD University
1999	Perl Programming	ZD University
1999	Active Server Pages	ZD University

References

Mr Tony Halfhide, Managing Director, Venda Drink, (02) 9905 3177

Mrs Hannah Watterson, Managing Director, Watterson Marketing Communications, (02) 9437-6122

Mr Anthony Twibill, Executive Director, The National Publishing Group (02) 9357-7277

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EMPLOYMENT HISTORY

CPR Computing Solutions

October 1994 - present
Principal

CPR Computing Solutions is a consultancy offering a full range of computer support services including business analysis, application development, support, maintenance and production of user documentation, networking solutions, design and development of web sites, training.

Clients include The National Publishing Group, Watterson Marketing Communications and Venda Drink.

Reserve Bank Of Australia (RBA)

Systems & Technology Department

May 1994 - September 1994

Office Automation Group

The Office Automation group is responsible for supporting the Microsoft Office Professional suite of products that are run on the RBA's local area network (LAN).

User technical support and development for Microsoft packages, including Microsoft Access to design and develop a system to automate management reports and managing the organisations upgrades of Microsoft products on the LAN.

February 1993 - May 1994

Systems Officer

Applications Section

The Applications section is responsible for the development, enhancement and maintenance of the RBA's mainframe computer systems. The section required a system to assist with the management and control of projects and tracking of projects via the logging of time. A project was begun to develop a Project Management Time Recording System using the Project Management Workbench (PMW) package had been purchased to assist managers with project management. Tasks included standardised projects and naming conventions; write Paradox procedures to produce reports for the project and departmental managers; design time sheets; assist project managers in defining PMW projects; administer projects; educate system users; represent the RBA at the PMW User Group meetings.

February 1990- February 1993

System Officer

Information Systems Group

The Information Systems Group was responsible for the computing needs of specific departments within the Reserve Bank. A function of one of the departments was the maintenance of the RBA's off-site warehouse. An Inventory System was required to account for the supply, purchase and control of the RBA's inventory.

My responsibilities were to conduct a feasibility study to determine whether to develop in-house or to find a suitable package; analyse current procedures to produce a requirements document; investigate and evaluate available packages; organise the networking of the off-site warehouse; work with the users to devise and implement new procedures.

February 1987 - February 1990

ORAK/SAS Liaison Officer

Information Systems Group

SAS (Statistical Analysis System) Liaison Officer duties were to: develop standards for SAS programs; develop procedures for implementing SAS programs into the RBA production environment; promote and identify uses of SAS within the RBA; act as an interface between RBA users' and SAS Australia Pty Ltd; evaluate and organise SAS training; represent the RBA at SAS User Group meetings.

Elected to the Committee of the SAS User's Group which organised the 1988 Australian SAS User's Group Conference. ORAK was the name given to an in-house developed Economic & Financial Time Series system. This was the largest system in the RBA consisting of over 800 programs and 150 users.

My involvement with this system was to develop and present Introductory and Advanced ORAK training courses; write course material; write ORAK User's Guide; user support.

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Financial Institutions Department

April 1986 - February 1987

Assistant Statistical Officer
Statistics And Computing Group

The Financial Institutions Department at the RBA is responsible for the administration of the Financial Corporations Act. One aspect is to collect, collate and distribute statistical information supplied by non-bank financial institutions (ie credit unions, building societies, etc).

My duties in this position were to: process and disseminate monthly and quarterly data; maintain the statistical database both in SAS and in the Economic and Financial Time Series System; liaise with financial institutions to ensure high quality and timeliness of data; prepare data for publication in the RBA's monthly Bulletin; supervise 4 staff.

July 1984 - April 1986

Assistant Analyst
Non-bank Financial Institutions Section (NBFI)

Another function of the Financial Institutions Department is to promote the efficiency and stability of the financial system. In keeping with this objective, the NBFI section monitors the operations, performance and trends of non-bank financial institutions and the prudential framework in which they function.

The duties of my position included: assisting in the preparation of reports on the operations of individual institutions; maintenance and analysis of monthly statistics from approximately 900 reporting NBFIs; liaison with NBFIs on market trends; development of SAS programs.

Exchange Control Department

May 1981 - July 1984

Procedures Officer

Exchange Control Regulations controlled and monitored foreign investment in Australia, Australian residents' investment overseas and the taking of Australian currency overseas. The department was responsible for processing applications for such transactions, ensuring compliance with the Regulations.

Supervision of 8 staff; maintaining a public enquires counter; dealing with public telephone enquires regarding Exchange Control applications; processing applications for the remittance of monies overseas, ensuring adhesion to the Exchange Control Regulations.

International Department

February 1975 - May 1981

Clerk

The International Department is responsible for foreign exchange dealings and investment of the country's reserves. Prior to deregulation of the financial system, another function of the department was setting the daily foreign currency exchange rates.

General clerical duties included: monthly reconciliation of the RBA's Nostro and Vostro accounts; assisting in the calculation of the daily foreign currency exchange rates; dealing with public enquires, and other government organisations, regarding exchange rate information; foreign exchange dealing; posting of foreign exchange transactions using an NCR accounting machine.